

Appointments to Outside Bodies – 2012/13

Purpose of report

For approval.

Summary

This report details the Local Government Association's (LGA) appointment process for outside bodies and sets out a refreshed list of bodies and LGA structures to which the Workforce Board is asked to appoint to for the 2012/13 meeting cycle. The procedure, attached at **Appendix A** is attached for information.

Recommendations

1. The Board is asked to agree the list of bodies/LGA structures set out at **Appendix B** to which the Workforce Board will appoint to for the 2012/13 meeting cycle.
2. Members interested in representing the Board on any of the bodies/LGA structures listed in **Appendix B** are asked to put their names forward for consideration.

Action

Appointments will be submitted to the September Workforce Board for approval and to the October Executive for endorsement.

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Appointments to Outside Bodies – 2012/13

Background

1. The Local Government Association (LGA) currently benefits from a wide network of member representatives on outside bodies across a wide range of the LGA member structures.
2. In July 2009, the LGA Executive agreed a procedure for appointments to outside bodies to govern and monitor this network. The procedure, attached at **Appendix A**, sets out that all appointments to outside bodies are reviewed on an annual basis across the organisation to ensure that the aims and activities of those outside bodies remain pertinent to the LGA.

Review and Appointment Process

3. The first stage of this process was undertaken in May 2012. All outside bodies to which the LGA made appointments to in 2011/12 were asked to complete a questionnaire to inform the review process. Likewise, the LGA's representative(s) on each body for 2011/12 were asked to provide their views about future LGA representation on the organisation in question.
4. Using the feedback received from the outside bodies and LGA representatives, individual Boards are required to review their appointments to external organisations to take account of bodies that have been abolished, new organisations that have been created and the LGA's priorities as set out in the 2012/13 Business Plan.
5. For the July meeting cycle, all Boards are required to agree a refreshed list of outside bodies/LGA structures that they will appoint to for the 2012/13 meeting cycle. Appointments to these bodies/LGA structures will then be formally approved by each Board in September and submitted to the October meeting of Executive for endorsement.

Workforce Board Arrangements

6. Using the principles detailed in paragraph 4, Officers and Board members must review the list of outside bodies to which the Workforce Board appointed members to for the 2011/12 year. As a result of this review, a refreshed list of bodies will go to the September meeting for approval.

Item 5

7. Members interested in being the Board's representative on any of the named bodies/structures set out in **Appendix B** are asked to put their name forward at the meeting or subsequently in writing to the Board's Member Services Officer.
8. Appointments will be made in line with the LGA Political Conventions which state that:

"Every effort will be made to ensure that all groups recognised by the Association are fairly represented on outside bodies both numerically and in terms of the range/type of appointments made. Each Board or Panel responsible for making appointments should agree the means by which this is achieved ... Appointments to individual outside bodies should reflect political balance where possible, subject to the constraints set by the number of appointments to individual bodies."

9. Officers / lead members / the Chairman will agree which of the nominations will be put forward for appointment.

Next Steps

10. Following the receipt of nominations and selection process set out in paragraph 9, the September Workforce Board will be asked to formally appoint the nominated members to the refreshed list of outside bodies for the duration of the 2012/13 meeting cycle.
11. Once approved by the Board, this list of Workforce Board appointments will be submitted to the October Executive as the body responsible for overseeing all LGA appointments to outside bodies.